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CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

FILE: Personnel-16

2 2 JAN 1981

Mr. William Broderick Acting Director Office of Federal Agency Safety and Health Programs U. S. Department of Labor, OSHA Washington, D. C. 20210

Dear Bob:

On 25 November 1980, the Assistant Secretary of Labor for Occupational Safety and Health, Department of Labor, was advised that the Central Intelligence Agency established an Occupational Safety and Health Committee in the Washington area at the national level.

Additional information on this committee is furnished on the enclosed form which was provided by your office. Please note that several items such as "total employees covered" and "list of establishments covered number of employees covered at each establishment" are not completed due to their classification. However, this information is on file and available for reference by appropriate personnel of the Occupational Safety and Health Administration. Further, a vice chairman has not been appointed at this time.

Please be assured of the continued efforts of this Agency to administer its Safety and Health Program in accordance with provisions of Executive Order 12196 and 29 CFR 1960.

CIA Safety Officer

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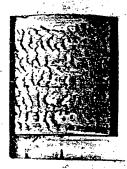
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SUSPENSE: 27 March 1981

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

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SECRETARY OF LABOR WASHINGTON, D.C.

JAN 13 1981

Honorable Stansfield Turner Director Central Intelligency Agency Washington, D.C. 20505

Dear Mr. Turner:

The submission of the 1980 annual report on your occupational safety and health program, as required by Section 19 of the Occupational Safety and Health Act of 1970, is due by April 1, 1981.

The enclosed guidelines specifying the information to be included in the 1980 report are the same as last year, with the exception of 1) attachment 4 which was revised to include safety and health personnel according to 29 CFR 1960, Definitions; and 2) the following additional data which are needed:

- a. A summary of your report (not to exceed two pages) which highlights your problems and achievements, and
- b. A summary of your self-evaluation findings.

Also 29 CFR 1960, Part 1960.75(a)(2) states we will furnish you guidelines, by January 1, concerning the preparation of the annual report for the coming year (1981). Due to the delayed effective dates of Executive Order 12196 and the implementation of revised 29 CFR 1960, it was not possible to prepare and forward those guidelines by the above date. We hope to have them to you by April 1981.

The continued interest and support of each Federal department and agency head is absolutely necessary if the Federal Government is to provide safe and healthy working conditions for Federal employees.

Sincerely,

SIGNED RAY MARSHALL Secretary of Labor

Enclosures

cc: Deputy Director for Administration